

UNIVERSITY COLLEGE OF ENGINEERING ARNI

(A Constituent College of Anna University Chennai)

Thatchur, ARNI – 632 326

Date: 15.08.2025

CIRCULAR

**Sub: University College of Engineering Arni – Academic Year 2025-2026 –
First Year – I Semester – Conduct of Student Induction Programme
(SIP) from 20.08.2025 onwards & commencement Classes -
Intimation – Reg.**

Ref: Revised Academic Schedule (I Sem), Dated: 13.08.2025

As per the revised academic schedule of Anna University, the mandatory Induction programme for all first year students (All branches) admitted at this institution for the Academic year 2025-26 would commence from **20.08.2025 (Wednesday) by 09.00 AM** onwards.

The regular attendance to the induction programme is compulsory for all students and any lapses in the attendance of individual students would likely to affect the academics and also to the award of Degree for the students.

Therefore, all first-year students are hereby instructed to report to the institution for attending the induction programme from **20.08.2025** onwards. Students seeking hostel accommodation may be permitted to stay in hostels (After the payment of hostel and mess fee) from **20.08.2025** itself.

Upon the completion of induction programme, regular classes for First semester course will be started from **25.08.2025** onwards. However, as stipulated by Anna University, attendance for each student will be recorded from **20.08.2025** onwards for the purpose of completion academic activities for first semester course.

(To be circulated among all First-Year Students Whatsapp groups & to be posted in College Website)

Copy to:

1. All HoD's
2. Hostel office.


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**கல்லூரி விடுதியில் தங்கி பயில விரும்பும் மாணவ மாணவியர்களுக்கான
அறிவுறுத்தல்கள்**

இம்மாதம் 20.08.2025 அன்று முதல் முதலாமாண்டு வகுப்புகள் தொடங்க உள்ளதால், கல்லூரி விடுதி மூலம் தங்கி பயில விரும்பும் மாணவர்கள், கீழ்க்கண்ட விவரங்களை பின்பற்றி அதன்அடிப்படையில் தகுந்த முன்னேற்பாடுகளுடன் தம் பெற்றோர்களுடன் வருகைபுரிய அறிவுறுத்தப்படுகிறார்கள்.

விடுதிக்கான கட்டணம் செலுத்தும் முறை

1. கல்லூரி விடுதியில் சேர்க்கையின் போது செலுதப்பட வேண்டிய கட்டணம் - ரூ. 22,800/-

வரைவோலை (DD) தலைப்பு: The Warden UCEA Hostels
வரைவோலையானது ஆரணியில் மாற்றதக்கலாக எடுத்தல் வேண்டும்
(Payable at Arni)

2. 6 மாதத்திற்கான தோராய உணவுக் கட்டணம் - ரூ. 12,000/-
வரைவோலை (DD) தலைப்பு: UCEA Hostel Warden
வரைவோலையானது ஆரணியில் மாற்றதக்கலாக எடுத்தல் வேண்டும்
(Payable at Arni)

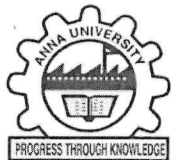
மேற்படி கட்டணங்களை, மாணவர்கள் முதல்நாள் வகுப்பிற்கு வரும்முன் இரண்டு தனித்தனி வரைவோலைகளை (Separate Demand Draft for Hostel & Mess), கல்லூரிக் கட்டணத்தை செலுத்தியதற்கான ரசீதுடன் இணைத்து விடுதி அலுவலகத்தில் சமர்ப்பிக்க வேண்டும்.

7.5% அரசு பள்ளி இட ஒதுக்கீட்டில் சேரும் மாணவர்களுக்கு விடுதி மற்றும் உணவு முதலிய கட்டணங்களிலிருந்து முழு விலக்கு அளிக்கப்படும்.

மேலும், இதரபிற கீழ்க்கண்ட தேவையான பொருட்களை கல்லூரிக்கு வருகைபுரியும் போது கொண்டு வருமாறு தெரிவிக்கப்படுகிறது.

வ.எண்.	தேவைப்படும் பொருட்கள்	எண்ணிக்கை
1.	பாய் (அ) மெத்தை (6 x 2.5 ச.அடி) மற்றும் தலையணை (தேவைக்கேற்ப அளவுகளில்)	1
2.	போர்வை மற்றும் விரிப்பான்	1
3.	தட்டு (தேவைப்படின்)	1
4.	டம்ளர் (தேவைப்படின்)	1
5.	பிளாஸ்டிக் Bucket	1
6.	பிளாஸ்டிக் Jug	1
7.	குடை (தேவைப்படின்)	1
8.	பூட்டு (சிறியது)	1
9.	தேவையான மருந்து மற்றும் உட்கொள்ளும் மாத்திரைகள்	---
10.	டவல், சோப்பு, பேஸ்ட், பிரஷ், சீப்பு, தேங்காய் எண்ணெய் முதலியன.,	---


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Email: uceadean@gmail.com

Procs. No. UCE/Arni/AY 2025-26/I Year/Induction Programme/Deputation of Personnel/2025

Date: 15.08.2025

Sub: University College of Engineering Arni – Academic Year 2025-2026 – Conduct of Student Induction Programme (SIP) for First Year Students (All Branches) – Period 20.08.2025 to 24.08.2025 - Orders – Issued – Reg.

Ref: Revised Academic Schedule (I Sem) of Anna University, Dated: 13.08.2025 .

In line of above guidelines, the induction programme for the first-year students of University College of Engineering Arni for the Academic Year 2025-2026 is re-scheduled between **20.08.2025 to 24.08.2025** under “**Physical Mode**”.

During the proposed days of programme, the students shall be engaged throughout the day on various activities, so as to train them to work for the national needs and beyond.

Further, the above induction programme shall totally be an activity-based programme and there would not be any test/assessment during the programme. Attendance of students shall be compulsory and same would be recorded.

Accordingly, the programme itinerary for each and every day of the programme shall be followed for the entire duration of the programme by the under mentioned deputed faculty members.

INDUCTION TRAINING PROGRAMME 2025

Period: 20.08.2025 to 24.08.2025

Venue: Auditorium & Seminar Hall

- | | |
|-----------------------------------|---|
| 1. Convenor | - Dr.G.Senthil Kumar,
Dean i/c, UCE Arni |
| 2. Overall Programme Co-ordinator | - Dr.G.Ramesh Kumar,
Assistant Professor/Physics & HOD i/c, S&H |

Inauguration of Induction Programme: 20.08.2025 (Wednesday)
(Programme Itinerary as per Annexure – I)

The following Event Co-ordinators are hereby deputed for conducting the Student Induction Programme (SIP) from 20.08.2025 to 24.08.2025.

Sl. No.	Spell Period	Deputed Event Co-ordinators
1	20.08.2025	Dr.G.Killivalavan, TF/Physics
2	21.08.2025	Dr.K.Vijayakanth, TF/Tamil Mr.Y.Gnanasekar, TF/Maths
3	22.08.2025	Dr.B.Sathyaseelan, TF/Physics Mrs.G.Uma, TF/Chemistry
4	23.08.2025	Dr.P.Paramadhyalan, TF/Engilsh Mrs.S.Jayanthi, TF/Maths
5	24.08.2025	Dr.P.Paramadhyalan, TF/Engilsh Dr.K.Vijayakanth, TF/Tamil

Guidelines to the Event Co-ordinators:

1. The students should be engaged whole day of the programme and event co-ordinators shall conduct the programme without any lapses in schedule and the timings.
2. The internal resource personnel shall be fixed by the event co-ordinator, based on the topics/expertise available within the institution.
3. Honorarium/Remuneration is admissible only for external resource persons and it shall be made as per CFD norms (based on nature of activity) of Anna University.
4. TA/DA is admissible for out station resource persons and claim shall be restricted as per CFR norms of Anna University.
5. As most of the financial transactions would be made through ECS, the event co-ordinators are organizers advised to provide the bank account details of the external resource persons with proper invitation letters, approval from Dean office, advanced receipt for remuneration.
6. In addition to the above, any other matters shall be brought to the notice of the Overall Programme Co-ordinator for the smooth conduct of the programme.
7. The enlisted schedule (Annexure-II) shall be adhered without any deviations on all days of programmes by the respective event co-ordinators with the aid of faculty assist provided to them.

Encl.: Annexure – I & IV

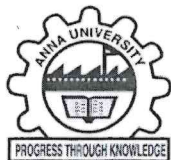
To:

1. Dr.G.Ramesh Kumar, Assistant Professor / Physics & HOD i/c (S&H)
2. All Deputed Personnel
3. All HoDs, with a request to co-ordinate with the SIP programme.
4. Hostel Office

Copy To: Stock File


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Annexure - I to the Dean Procs.No. UCE/Arni/AY 2025-26/ I Year/Induction Programme/Deputation of Personnel/2025 Date: 15.08.2025

INAUGURATION OF THE INDUCTION PROGRAMME

(20.08.2025)

Programme Agenda

Sl. No.	Time	Event
1	08.00 am to 10.00 am	Registration of Participants (only for students)
2	10.00 am to 10.10 am	Invocation Song & Lighting of Kuthu Vilakku
3	10.10 am to 10.20 am	Inauguration of the programme
4	10.20 am to 10.30 am	Welcome address by the Programme Co-ordinator
5	10.30 am to 11.15 am	Special Address by Head of the Institution
6	11.15 am to 11.20 am	Vote of Thanks by Event Co-ordinator & National Anthem

Break (11.20 am to 11.40 am)

Sl. No.	Time	Title of the Programme	Speaker/Faculty i/c
1	11.40 am to 12.40 pm	Personality Development Programme	External Expert
Lunch Break (12.40 pm to 02.00 pm)			
2	02.00 pm to 03.00pm	An Awareness Session on Engineering Education	Dr.K.Senthil Kumar, Asst. Prof. & HOD i/c EEE & Placement Co-ordinator
Break (03.00 pm to 03.20 pm)			
3	03.20 pm to 04.30 pm	Campus Visit *	All Departments HODs shall be Co-ordinating the campus visit for this session.

Note: *In this session students shall be conveyed about what getting into a branch or department means what role it plays in society, through its technology. They should also be shown the laboratories, workshops & other facilities.

04.30 pm to 05.30 pm - Hostel Admission & Visit

Deputed Faculty:

1. Dr.J.Santhanakrishnan, AP/CSE & Executive Warden, UCE Arni Hostels
2. Dr.K.Senthil Kumar – AP/EEE & Deputy Warden (Boys Hostel)
3. Dr.R.Ezhilarasi – AP/ECE & Deputy Warden (Girls Hostel)

Event Co-ordinator: Dr.G.Killivalavan, TF/Physics

[Signature]
15/8/25

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15/08/2025
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Annexure - II to the Dean Procs.No. UCE/Arni/AY 2025-26/I Year/Induction Programme/Deputation of Personnel/2025 Date: 15.08.2025

PROGRAMME SCHEDULE

(To be followed on all days of programme from 21.08.2025 to 23.08.2025)

Sl. No.	Time	Name of the Activity	Guideline & Objective
1	09.30 am to 10.30 am	Literary Activity (Internal resource personnel may be utilized)	This activity would encompass reading, writing, debating and enacting a play etc.,
2	10.30 am to 11.30 am	Lectures by Eminent People. This session shall be handled by Internal Resource Personnel/Local NGO Personnel involving in social activities	Motivational Lectures by external/internal resource persons from all walks of people shall be arranged so as to give the students exposure to people who are socially active in public life
Break Time (11.30 am to 11.50 am)			
3	11.50 am to 12.50 pm	Physical Activity - Yoga/Meditation	This would involve as a daily routine activity of the students for their physical and mental health
Lunch Break Time (12.50 pm to 01.50 pm)			
4	01.50 pm to 02.50 pm	Universal Human Values (Methodology of teaching this content is extremely important) Group discussions and real-life activities shall be taught rather than lecturing	It gets the student; (i) To explore oneself and allows one to experience the joy of learning. (ii) To create awareness on a relationship with colleagues and supporting stay in hostel and department, being sensitive to others etc., (iii) To get the students to explore and think by engaging them in a dialogue.
5	02.50 pm to 03.50 pm	Proficiency module	The students shall be addressed to some lacunas like English communication, computer familiarity etc.,
Break Time (03.50 pm to 04.00 pm)			
6	04.00 pm to 05.00 pm	Creative Arts / Extra Curricular Activities in College	The students would pursue it on every day for the duration of the programme in performing arts or visual arts. They can choose one skill related to painting, culture, music, dance, etc.,

Note:

1. As per AICTE guidelines, local area visit (Government Hospital) has been arranged on 23.08.2025 for all student. This would familiarize them with the area and as well as expose them to the under privileged and to understand the societal problems.
2. The event co-ordinators deputed for each day may appropriately plan for a cultural activity or any other relevant programme for the schedule of event fixed during 04.00 pm to 05.00 pm, with the aid of students' volunteers.

[Signature]
15/8/2025

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